



CLIENT AGREEMENT FOR COACHING

As your Life coach for The Sanctuary Clinic I am committed to assisting you achieving your desired results in an ethical manner. As such the following terms and agreements are agreed both parties prior to commencement of any coaching.

As my commitment to you please note that I will use coaching techniques.

I am sure we will have great sessions together and at times I may challenge you.

This is for you to future increase your skills and knowledge so that you can achieve the outcomes you want to achieve. As you embrace the process the changes can easily occur and therefore your full participation during and after the session supports you and your outcome

It is *your* commitment to your goals that will allow them to occur.

As you sign the document, you acknowledge your understanding that as a Life coach I am in no way a Medical Doctor, Psychologist, Psychiatrist or a registered Health Professional and that our sessions together do not in any way replace any required medical treatment.

If you are under medical care reasons relating to our coaching, now or at any other time in the future you need to provide written acknowledgment from you Doctor before coaching can proceed/continue.

As part of the coaching sessions I will make records. These are kept secured and confidential and will not be shared with a 3rd party at all without your permission.

However, in relation to the Law I do have an obligation to speak to a 3rd party if I believe any serious crime has been or is to committed or harm is likely to be caused to any person.

Each session will last 60 minutes in duration unless agreed by both parties. These sessions are important for you achieving your outcomes you have set for yourself. To ensure they have the best impact for you please arrive punctually.

Should you wish to make a change to the appointed time you understand it is best to do so via phone, because I may have other consultations I may have long periods of time without checking an email.

A change of session less than 24 hours prior to the appointment will result in that session still requiring to be paid in full as that time was allocated to you.

If The Sanctuary Clinic change your appointment with less than 24 hours notice (which will only be done in urgent circumstances) we shall of course not charge for that time and will arrange to the next most suitable time for both of us.

Your appointment is confirmed by prior payment for your session. All sessions will be paid in full at least 24 hours prior to the appointment time unless otherwise agree prior to this time. Bank Account detail for payments will be provided in your appointment confirmation.

Failure to pay your sessions will result in a Late Booking fee of \$25.00 and daily interest of 18% added to your account until paid in full.

You will also be liable to pay all expenses and costs (including legal costs as between solicitor and client) in relation to us obtaining or attempting to obtain a remedy for the failure to pay.

During any period of time while you are in default on any account with The Sanctuary Clinic, we may suspend or withhold the provision of goods and services.

Your overdue account will be forwarded to a debt collection company such information will be loaded on their database and that information may be provided to a third party such as but not limited to credit reference companies who may provide credit default information to other parties.

This agreement may be terminated if either party fails to perform or observe the terms of this agreement, your failure to make payment has occurred and cancellation of 3 or more sessions within a short period of time.

I have read and understand the above terms and conditions and agree to honour them.

Client Name.....

Client Signature.....

Dated..... and

The Sanctuary Clinic.....

Dated.....